

# Russian Orthodox Convent "Novo-Diveevo"

100 Smith Road, Nanuet, NY 10954-5200  
Tel: 845-356-0425, Fax: 845-371-3717

## Plot Owner's Agreement

I \_\_\_\_\_, agree to the following terms and policies pertaining to the purchase of my plot (plots). Failure to comply with any of the rules listed below may result in the loss of the plot space.

1. Only Orthodox Christians are allowed to be buried at the cemetery. The convent reserves the right to request proof of baptism, letter from parish priest or other church document verifying the person's faith.
2. An Orthodox Christian Funeral Service (Отпевание/Отпевание) must be held at the convent or any other Orthodox Christian church prior to the burial.
3. The reposed cannot be cremated in order to be buried at the cemetery.
4. One (1) Plot is 4 ft X 8 ft. A minimum \$1,000 deposit is required per plot; the remaining balance may be paid off monthly, but must be paid in full within one calendar year from the date of the original deposit. An extension may be granted with special permission from cemetery administration. Failure to pay within the allotted time may result in a full refund of paid funds and loss of plot.
5. Plots must be paid off in full at the time of burial. Plot owners may not resell their plots; however, transfer of ownership to an immediate family member is permitted. A written statement of transfer must be provided to the convent office. Family members must be baptized in the Orthodox Christian faith.
6. Monuments may only be installed once a cemetery plot is paid in full and a minimum of one (1) calendar year after interment (burial) to ensure proper ground settlement.
7. A monument in the shape of a cross is recommended. If another design is chosen, a cross must still be the focal and central point of the monument. Any photos or etchings must be kept to a minimum (no greater than 4 inches in height) and must not overshadow the cross (which should be at least 12 inches). All other shapes and decorations are subject to approval from cemetery administration.
8. The convent provides either a wooden or a concrete frame which is included in the burial costs. Any other or personal decorations, designs, frames, etc are not allowed without approval of cemetery administration and cannot exceed the personal plot space (4X8ft). Frames and borders cannot be bigger than 2.5ftX6.5ft.
9. Trees, Shrubs, Benches and any other decorations must be approved by cemetery. Nothing at all can be placed on the plot unless it is paid in full. Failure to removed items within 1 month will result in their removal by cemetery workers at plot owner's expense. Any items placed outside of bought personal plot space are subject to immediate removal. The cemetery staff may need to remove objects that obstruct their ability to mow the lawn or complete any other required work.
10. Solicitation is not permitted at the cemetery. Please do not accept any services offered to you at the cemetery unless approved by the office.

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Signature

Date

Plot Location